



Village of River Grove

2621 N. Thatcher Ave.

River Grove, IL 60171

P 708-453-8000

F 708-453-0761

BLOCK PARTY – INFORMATION

To apply for a Block Party Permit, please fill out the request form. The following documentation must be provided at least 3 (three) weeks prior to the party date to allow notification to all appropriate Village Departments:

- **Block Party Request Form**
- **The Indebtedness Affidavit Form**
- **The Block Party Flyer**
- **Certificate of Insurance (for inflatable or bounce house only)**
 - **Certificate holder must state the following:**
Village of River Grove.
2621 N. Thatcher Ave. River Grove, IL. 60171
- **50% of resident signatures for the block**

Block Party Permits are issued for events between the first weekend of April and the third weekend of October each year. **The hours for a Block Party are from 9:00am to 10:00pm.**

Approval of a block party will be granted provided no other major projects are going on during the time requested. Parties may be denied if activities such as roadway resurfacing, storm sewer installation or a community event are affecting traffic on the block.

Block parties can not be held on a holiday or holiday weekends.

Only one (1) block party is permitted per block per year.

A letter will be mailed or emailed upon approval of the Block Party. Residents will be notified by phone, letter, or email if request is declined.

In order to close the road for a Block Party, Public Works will deliver the barricades the night prior. Residents will be responsible for putting the barricades in place. The following business day, Public Works will pick up the barricades at the same location of drop off. Please be sure the barricades are ready for pick up.

If you would like the Fire Engine to make an appearance, please contact Fire Chief Flynn at 708.716.5033



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BLOCK PARTY – REQUEST FORM

Name

Address

Email

Phone Number

Street to be closed

Intersecting Street

Date of Party

Rain Date

Start Time

End Time

Event Sponsor Signature:

Employee Signature



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BLOCK PARTY – INDEBTEDNESS AFFIDAVIT

Complete this affidavit. Failure to list all debts, water bills, and outstanding parking violations may lead to denial of your request.

STATE OF ILLINOIS)

) SS

COUNTY OF COOK)

Home address _____

Phone Number _____

Read and Agree to the Following Statement:

Set forth below and described in detail are any OTHER debts due and owing to the Village of River Grove such as water bill and parking violations incurred.

Description of Debt:

_____ \$ _____

_____ \$ _____

I have completed this affidavit and certify that the information is true, correct, and complete.

Print Name _____

Signature _____

Subscribed and sworn before me

this _____ day of _____, _____

Notary Public, State of Illinois





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BLOCK PARTY – SIGNATURE CONSENT FORM

Must Provide at least 50% signatures of households on your block.

Please Print

Name	Address	Signature
<u>1</u>		
<u>2</u>		
<u>3</u>		
<u>4</u>		
<u>5</u>		
<u>6</u>		
<u>7</u>		
<u>8</u>		
<u>9</u>		
<u>10</u>		
<u>11</u>		
<u>12</u>		
<u>13</u>		
<u>14</u>		
<u>15</u>		



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Must Provide at least 50% signatures of households on your block.

Please Print

Name	Address	Signature
<u>16</u>		
<u>17</u>		
<u>18</u>		
<u>19</u>		
<u>20</u>		
<u>21</u>		
<u>22</u>		
<u>23</u>		
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<u>30</u>		